

Exhibit A, Attachment I
Work Order Sample*

Contract Number 20-10810

Contractor

Work Order Name/Number: Project Name-FY XX/XX

Date Submitted:

Service Period:

Project Description

- **Strategy and Objectives:**
- **Target Audience(s):**
- **Services and Deliverables Detail:**
 - Detailed Activities **
 - Key milestones
 - Products or deliverables, including detailed timeline for completion
 - Evaluation methods
 - Final Reports

**Identify service(s) or deliverable(s) to be provided by a subcontractor or consultant and provide the name. See applicable provisions in Exhibit E Paragraph 6 A-H. Subcontract Requirements

- **Budget**
 - Estimated fees based on hourly rates payable, if any
 - Estimated hard costs, including description (i.e. travel, shipping, etc.) if any
 - Estimated ongoing expenses, if any

WORK ORDER TOTAL: Not to exceed: \$XX in total

Prepared for CDPH by: _____ **with Contractor**

Signature: _____

Date: _____

Approved by: _____ **by CDPH**

Signature: _____

Date: _____

*See Exhibit A, Paragraph 7, for additional specification related to Work Orders.

Per Exhibit A Section F., 1,-7. *CDPH Approval:* The Project Representative or Project Representative's designee's signature approval of the work order shall constitute the Contractor's authorization to provide the work order's service or deliverables under this agreement.